

Tavares Ridge Condominium Homeowners Association, Inc.

**Procedure for Installation of Hurricane Shutters:**

1. Unit Owner must submit a written request to Tavares Ridge Homeowners Association using the ARC form. The contractor must be licensed & insured.

NOTE: ONLY THE FOLLOWING SHUTTERS ARE BOARD APPROVED!

**WHITE ACCORDION SHUTTERS NOA NO. 16-209.17**

(NOA High Velocity Hurricane Zone of the Florida Building Code)

A LAKE COUNTY PERMIT IS NOT NEEDED FOR THE INSTALLATION OF HURRICANE SHUTTERS. VENDOR TO CONFIRM IN WRITING.

2. If request is approved, Tavares Ridge Homeowners Association will provide written approval to unit owners.

The ARC form must be submitted with complete documentation to Board of Directors from Vendor demonstrating that requested White Accordion Shutters are either the same as above or equal in appearance and in Hurricane Velocity Standards before approval will be granted.

Otherwise you can board up windows as in prior storms; however, they must immediately remove the boards, fill the holes and restore the building surfaces each time the storms pass.

Unit owners may not begin any installation of hurricane shutters without prior approval from the Board of Directors. Ask the Board of Directors for board-approved specification sheets regarding the procedure for hurricane shutter installation. Complete cost of installation, maintenance, repairs becomes the full responsibility of the unit owner; as well as any damages related to, or caused thereafter will be covered by the unit owner